

IN THE CIRCUIT COURT OF THE FOURTH JUDICIAL CIRCUIT  
IN AND FOR DUVAL COUNTY, FLORIDA

**PARENTING PLAN**

**I. PARENTS**

**Mother**

Name \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone Number \_\_\_\_\_  
E-Mail: \_\_\_\_\_

**Father**

Name \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone Number: \_\_\_\_\_  
E-Mail: \_\_\_\_\_

**II. CHILDREN:** This is a parenting plan is for the following child(ren) born to, adopted by the parties:

<u>Name</u>	<u>Date of Birth</u>
_____	_____
_____	_____

**III. JURISDICTION**

The United States is the habitual residence of the child(ren).

The State of Florida maintains the most significant contacts with the child(ren) and is the most appropriate forum for addressing parenting contact and share time.

The State of Florida is the child(ren)'s home state for the purpose of the Uniform Child Custody Jurisdiction and Enforcement Act.

This Plan Parenting Plan is a child determination for the purposes of the Uniform Child Custody Jurisdiction and Enforcement Act, the International child Abduction Remedies Act, 42 U.S.C ss 11601 te seq., the Parental Kidnapping Prevention Act, and the Convention on the Civil Aspects of International Child Abduction enacted at the Hague on October 25, 1980.

**IV. PARENTAL RESPONSIBILITY AND DECISION MAKING**

**1. Parental Responsibility (choose only one)**

\_\_\_ **Shared** Parental Responsibility.

It is in the best interest of the child(ren) that the parents confer and **jointly** make all major decisions affecting the welfare of the child(ren). Major decisions include, but not limited to, decisions about the child(ren)'s education, healthcare, and other responsibilities.

\_\_\_ **Shared** Parental Responsibility with Decision Making Authority.

It is in the best interest of the child(ren) that the parents confer and attempt to agree on major decisions involving the child(ren). If the parents are unable to agree, the authority for making major decisions regarding the child(ren) shall be as follows:

	Mother	Father	Both
Education/Academic decisions	___	___	___
Non-emergency health care	___	___	___
Extra-curricular activities	___	___	___
Religion/Religious Training	___	___	___

**OR**

\_\_\_ **Sole** Parental Responsibility:

It is in the best interest of the child(ren) that the \_\_\_Mother\_\_\_Father shall have sole authority to make major decisions for the child(ren).

## **2. Day-to-Day Decisions**

Each parent shall make decisions regarding day-to-day care and control of each child while the child is residing with the parent. Regardless of the allocation of decision making in the parenting plan, either parent may make emergency decisions affecting the health or safety of the child(ren) when the child is residing with that parent. A parent who make emergency decisions shall share the decision with the other parent as soon as reasonably possibly.

## **3. Extra-curricular Activities (choose all that apply)**

\_\_\_ Either parent may register the child(ren) and allow them to participate in the activity of the child(ren)'s choice.

\_\_\_ The parents must mutually agree to all extra-curricular activities.

\_\_\_ The parent with the minor child(ren) shall transport the minor child(ren) to and/or from all mutually agreed upon extra-curricular activities, providing all necessary uniforms and equipment within the parent's possession.

\_\_\_ The cost of the extra-curricular activities shall be paid by:

Mother \_\_\_%      Father \_\_\_%

\_\_\_ The uniforms and equipment required for the extra-curricular activities shall be paid by:

Mother \_\_\_%      Father \_\_\_%

OTHER: \_\_\_\_\_

## **V. INFORMATION SHARING.** Unless otherwise indicated or ordered by the Court:

Both parents shall have access to medical and school records pertaining to the child(ren) and shall be permitted to independently consult with any and all professionals involved with the child(ren). The parents shall cooperate with each other in sharing information related to the health, education, and

welfare of the child(ren) and they shall sign any necessary documentation that both parents have access to said records.

Each parent shall be responsible for obtaining records and reports directly from the school and health care providers.

Both parents have equal rights to inspect and receive governmental agency and law enforcement records concerning the child(ren).

Both parents shall have equal rights and independent authority to confer with the child(ren)'s school, day care, health care providers, and other programs with regard to the child(ren)'s educational, emotional, and social progress. Both parents shall be listed as "emergency contacts" for the child(ren).

Each parent has a continuing responsibility to provide a residential, mailing, or contact telephone number to the other parent. Each parent shall notify the other parent in writing within 24 hours of any changes. Each parent shall notify the court in writing within seven (7) days of any changes.

OTHER: \_\_\_\_\_

## VI. SCHEDULING

### 1. School Calendar

If necessary, on or before \_\_\_\_\_ of each year, both parents should obtain a copy of the school calendar for the next school year. The parents shall discuss the calendar and the time-sharing so that any differences or questions can be resolved.

The parents shall follow the school calendar of: (choose all that apply)

- the oldest child
- the youngest child
- the school calendar for \_\_\_\_\_ County
- the school calendar for \_\_\_\_\_ School

### 2. Academic Break Definition

When defining academic break periods, the period shall begin at the end of the last scheduled day of classes before the holiday or break and shall start on the first day of regularly scheduled classes after the holiday break.

### 3. Schedule Change (Choose all that apply)

A parent making a request for a schedule change will make the request as soon as possible, but in any event, except in cases of emergency, no less than \_\_\_\_\_ before the change is to occur.

A parent requesting a change of schedule shall be responsible for any additional child care, or transportation cost caused by the change.

Other \_\_\_\_\_

## VII. TIME SHARING SCHEDULE

### 1. Weekday and Weekend Schedule

The following schedule shall apply beginning \_\_\_\_\_. The first weekend shall be with the \_\_\_Mother \_\_\_Father.

A. The child(ren) shall spend time with the **Mother** on the following dates and times:

WEEKENDS: \_\_\_ Every \_\_\_ Every Other \_\_\_ Other (specify) \_\_\_  
 From \_\_\_\_\_ to \_\_\_\_\_  
 WEEKDAYS: Specify days:  
 From \_\_\_\_\_ to \_\_\_\_\_  
 OTHER: (specify) \_\_\_\_\_

B. The child(ren) shall spend time with the **Father** on the following dates and times:

WEEKENDS: \_\_\_ Every \_\_\_ Every Other \_\_\_ Other (specify) \_\_\_  
 From \_\_\_\_\_ to \_\_\_\_\_  
 WEEKDAYS: Specify days:  
 From \_\_\_\_\_ to \_\_\_\_\_  
 OTHER: (specify) \_\_\_\_\_

**2. Holiday Schedule** (chose only one)

\_\_\_ No holiday time sharing shall apply. the regular time-sharing schedule set forth above shall apply.

\_\_\_ Holiday time-sharing shall be in accordance with the following schedule. The Holiday schedule will take priority over the regular weekday, weekend, and summer schedules. Fill in the blanks with Mother or Father to indicate where the child(ren) will be for the holidays.

Provide \_\_\_\_\_ the beginning and ending times. If a holiday is not specified as even, odd, or every year with one parent, then the child(ren) will remain with the parent in accordance with the regular schedule.

<b><u>Holidays</u></b>	<b><u>Even Years</u></b>	<b><u>Odd Years</u></b>	<b><u>Every Year</u></b>	<b><u>Begin/End Time</u></b>
Mothers Day	_____	_____	_____	_____
Fathers Day	_____	_____	_____	_____
Presidents Day	_____	_____	_____	_____
Martin Luther King Day	_____	_____	_____	_____
Easter	_____	_____	_____	_____
Passover	_____	_____	_____	_____
Memorial Day	_____	_____	_____	_____
4th of July	_____	_____	_____	_____
Labor Day	_____	_____	_____	_____
Columbus Day	_____	_____	_____	_____
Halloween	_____	_____	_____	_____
Thanksgiving	_____	_____	_____	_____
Hanukkah	_____	_____	_____	_____
Yom Kippur	_____	_____	_____	_____
Rosh Hashanah	_____	_____	_____	_____
Child(ren)'s Birthday	_____	_____	_____	_____

This holiday schedule may affect the regular Time-Sharing Schedule. Parents may wish to specify one or more of the following options:

\_\_\_\_ When the parents are using an alternating weekend plan and the holiday schedule would result in one parent having the child(ren) for three weekends in a row, the alternating weekend patten will restart so that neither parents will go without having the child(ren) for more than two weekends in a row.

\_\_\_\_ If a parent has the child(ren) on a weekend with an unspecified holiday on non-school day, they shall have the child(ren) for the holiday or non-school day.

**3. Winter Break** (choose only one)

\_\_\_\_ The parents shall follow the regular schedule.

\_\_\_\_ The \_\_\_\_Mother \_\_\_\_Father shall have the child(ren) from the day and time school is dismissed until December \_\_\_\_ at \_\_\_\_ a.m/p.m. in \_\_\_\_ odd-numbered years \_\_\_\_ even-numbered years \_\_\_\_ every year. The other parent will have the children for the second one-half of the Winter Break. The parties shall alternative the arrangement each year.

\_\_\_\_ The \_\_\_\_Mother \_\_\_\_Father shall have the child(ren) for the entire Winter Break during \_\_\_\_ odd-numbered years \_\_\_\_ even-numbered year.

Other: \_\_\_\_\_

**B. Specific Winter Holidays**

If not addressed above, the specific Winter Holidays such as Christmas, New Year's Eve, Hanukkah, Kwanzaa, etc. and shall be shared as follows: \_\_\_\_\_

**4. Spring Break** (choose only one)

\_\_\_\_ The parents shall follow the regular schedule.

\_\_\_\_ The parents shall alternative the entire Spring Break with the Mother having the child(ren) during the \_\_\_\_ odd-numbered years \_\_\_\_ ever-numbered years.

\_\_\_\_ The \_\_\_\_Father \_\_\_\_Mother shall have the child(ren) for the entire Spring Break every year.

\_\_\_\_ The Spring Break will be evenly divided. The first half of the Spring Break will go to the parent whose regularly schedule weekend falls on the first half and the second half going to the parent whose weekend falls on the second half.

\_\_\_\_ Other: \_\_\_\_\_

**5. Summer Break** (choose only one)

\_\_\_\_ The parents shall follow the regular schedule.

\_\_\_\_ The \_\_\_\_Mother \_\_\_\_Father shall have te entire Summer Break from \_\_\_\_\_ after school is out until \_\_\_\_\_ before school starts.

\_\_\_\_ The parents shall equally divide the Summer Break. During \_\_\_\_ odd-numbered years \_\_\_\_ even-numbered years, the \_\_\_\_Mother \_\_\_\_Father shall have the children from \_\_\_\_\_ after school is out until \_\_\_\_\_. The other parent shall have the child(ren) for the second one-half of the summer break. The parents shall alternate the first and second one-halves each year unless otherwise agreed. during the extended periods of time-sharing, the other parent shall have the child(ren) \_\_\_\_\_.

Other:

**6. Number of Overnights:**

Based upon the time-sharing schedule, the Mother has a total of \_\_\_ overnights per year and the Father has a total of \_\_\_\_ overnights per year. **Note: the two numbers must equal 365.**

7. \_\_\_\_\_ **If not set forth above,** the parties shall have time-sharing in accordance with the schedule which is attached and incorporated herein.

**VIII. TRANSPORTATION AND EXCHANGE OF CHILD(REN)**

**1. Transportation** (choose only one)

- \_\_\_\_\_ The Mother \_\_\_\_\_ The Father shall provide all transportation.  
\_\_\_\_\_ The parent beginning their time-sharing shall provide transportation for the child(ren).  
\_\_\_\_\_ The parent ending their time-sharing shall provide transportation for the child(ren).  
\_\_\_\_\_ Other:

**2. Exchange** (choose only one)

Both parents shall have the child(ren) ready on time with sufficient clothing packed and ready at the agreed upon time of exchange. If a parent is more than \_\_\_ minutes late without contacting the other parent to make other arrangements, the parent with the child(ren) may proceed with other plans and activities.

- \_\_\_\_\_ Exchanges shall be at Mother's and Father's homes unless both parents agree to a different meeting place.  
\_\_\_\_\_ Exchanges shall occur at \_\_\_\_\_ unless both parties agree in advance to a different meeting place.  
\_\_\_\_\_ Other:

**3. Transportation Costs** (choose only one)

- \_\_\_\_\_ Transportation costs are included in the Child Support Worksheets and/or the Order for Child Support and should not be included here.  
\_\_\_\_\_ The Mother shall pay \_\_\_\_\_% and the Father shall pay \_\_\_\_\_% of the transportation costs.  
\_\_\_\_\_ Other

**4. Foreign and Out-of-State Travel** (choose only one)

- \_\_\_\_\_ Either parent may travel with the child(ren) during his/her time-sharing. The parent traveling with the child(ren) shall give the other parent at least \_\_\_\_\_ days written notice before traveling out of state unless there is an emergency, and shall provide the other parent with a detailed itinerary, including locations, and telephone numbers where the child(ren) and parent can be reached at least \_\_\_\_\_ before traveling.  
\_\_\_\_\_ Either may travel out of the country with the child(ren) during his/her time-sharing. At least \_\_\_ days prior to traveling, the parent shall provide detailed itinerary, including locations, and telephone numbers where the child(ren) and parent may be reached during the trip. Each parent agrees to provide whatever documentation is necessary for the other parent to take the child(ren) out of the country.  
\_\_\_\_\_ If a parents wishes to travel out of the country with the children, he/she shall provide the following security for the return of the child\_\_\_\_\_.

**IX. EDUCATION**

1. **School designation.** For school and school district purposes, the \_\_\_\_ Mother \_\_\_\_ Father's address shall be designated.

2. (If Applicable) The following provisions are made regarding private or home schooling:  
Other: \_\_\_\_\_

3. Other: \_\_\_\_\_

**X. DESIGNATION FOR OTHER LEGAL PURPOSES:**

The child(ren) named in this Parenting Plan are scheduled to reside the majority of the time with the \_\_\_\_ Mother \_\_\_\_ Father. This parent is designated s the custodian of the child(ren) SOLELY for the purposes of all other state and federal statutes which require a designation or determination of custody. **This designation does not affect either parent's rights and responsibilities under the parenting plan.**

**XI. COMMUNICATION**

**1. Between Parents**

All communications regarding the child(ren) shall be between the parents. The parents shall not use the child(ren) as messengers to convey information, ask questions, or set up schedule changes.

The parents shall communicate with each other by: (choose all that apply)

- \_\_\_\_ in person
- \_\_\_\_ by telephone
- \_\_\_\_ by letter
- \_\_\_\_ by e-mail
- \_\_\_\_ other:

**2. Between Parent and Child(ren)**

Both parents shall keep contact information current. Telephone or other electronic communications shall not be monitored by or interrupted by the other parent. "Electronic communication" includes telephones, electronic mail or e-mail, webcams, video-conferencing equipment and software or other wired or wireless technologies or other means to communication to supplement face-to face contact.

The child(ren) may have \_\_\_\_ telephone \_\_\_\_ e-mail \_\_\_\_ other electronic communication in the form of \_\_\_\_\_ with the other parent:

- \_\_\_\_ Anytime
- \_\_\_\_ Everyday during the hours of \_\_\_\_ to \_\_\_\_
- \_\_\_\_ One the following days \_\_\_\_\_  
during the hours of \_\_\_\_ to \_\_\_\_.
- \_\_\_\_ Other:

**3. Costs of Electronic Communication** shall be addressed as follows:

\_\_\_\_\_

**XII. CHILD CARE** (choose only one)

- \_\_\_\_\_ Each parent may select appropriate child care providers
- \_\_\_\_\_ All child care providers must be agreed upon by both parents.
- \_\_\_\_\_ Each parent must offer the other parent the opportunity to care for the child(ren) before using a child care provider for any period exceeding \_\_\_\_\_hours.
- \_\_\_\_\_ Other:

**XIII. CHANGES OR MODIFICATIONS OF THE PARENTING PLAN**

This Parenting Plan may be modified or varied on a temporary basis when both parents agree in writing. When the parents do not agree, the Parenting Plan remains in effect.

Any substantial changes to the Parenting Plan must be sought through the filing of a supplemental petition for modification.

**XIV. RELOCATION**

Any relocation of the child(ren) is subject to and must be sought in compliance with s. 61.13001, Fla. Stat.

**XV. DISPUTES OR CONFLICT RESOLUTION**

Parents shall attempt to cooperatively resolve any disputes which may arise over the terms of the Parenting Plan. The parents may wish to use mediation or other dispute resolution methods and assistance, such as Parenting Coordinators and Parenting Counselors, before filing a court action.

**XVI. OTHER PROVISIONS** \_\_\_\_\_